

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
NOVEMBER 28, 2017 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:00 P.M.

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>absent</i>	(Operations Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Education & Policy Committees)
Stuart C. N. Deets - <i>present</i>	(Finance Committee)
Brenda L. Geist – <i>present (via Telecom)</i>	(Operations Committee)
Bashera Grove - <i>absent</i>	(Policy Committee)
James Hills - <i>present</i>	(Education & Finance Committees)
Laurie C. Knecht - <i>present</i>	(Operations Committee)
Thomas Siedenbuehl - <i>present</i>	(Finance & Policy Committees)
Deborah L. Thompson - <i>present</i>	(Education Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Ronald G. Kabonick, Director of Business Administration - *absent*
Karen M. Hall, Director of Human Resources and School Board Secretary - *present*
Dr. Cynthia Ajemian, Director of Special Education - *present*
Rita Perez, Director of Pupil Services - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*

Student Representatives

Jared Elters, Senior Class Representative – *absent*
Diamond Marrow, Junior Class Representative - *present*

Solicitor

Michael I. Levin, Esquire – *not present*

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 24, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Deborah Thompson

Second: Laurie Knecht

Vote: 7-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the November 14, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Stuart Deets

Second: James Hills

Vote: 6-0-1
Abstained: Geist

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session was held on Monday, November 28, 2017 for legal and personnel reasons.
An executive session was held on Monday, November 27, 2017 for legal and personnel reasons.
An executive session was held on Monday, November 13, 2017 for legal and personnel reasons.
An executive session was held on Wednesday, October 25, 2017 for legal and personnel reasons.
An executive session was held on Tuesday, October 24, 2017 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Diamond Marrow.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner. The Coatesville Marching Red Raiders competed in the Cavalcade of Bands Championship at Birney Crum Stadium in Allentown on Sunday, November 12th and were awarded the State Championship honors! Each member of the band was given a plaque of recognition from the School Board Directors.

IMPORTANT DATES

Date	Time	Meetings	Place
November 23-24, 2017	~	<i>Thanksgiving Recess</i>	<i>All Schools & Offices Closed</i>
December 5, 2017	6:00	Reorganization Meeting	C.A.S.H. Auditorium
December 5, 2017	<i>Immediately following Reorganization Mtg.</i>	School Board Meeting	C.A.S.H. Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. E. Service Master Contract Extension
- 2. F. Girls' Star Program - Donation Check
- 2. G. College Boards Advanced Placement Exams Rebate Check
- 2. H. ArcelorMittal STEM Drones After-School Program Grant
- 2. I. Board Treasurer – Jeffrey Ammerman
- 2. J. Performance Contract – Hello Baby
- 3. K. Student Adjudication - Student 11000650
- 4. C. Closure of Friendship Elementary School

Motion: Laurie Knecht

Second: Deborah Thompson

Vote: 7-0-0

2. FINANCE COMMITTEE (Stuart Deets, Chair)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. Servocity Scholarship for Raiderbots #13669 Robotics Club

RECOMMENDED MOTION: That the Board of School Directors accepts a \$500 scholarship from Servocity to be used for online purchasing of competition materials for the Intermediate High School Robotics team for the First Tech Challenge Competitions.

J. Performance Contract – Hello Baby

RECOMMENDED MOTION: That the Board of School Directors approves the performance contract for Hello Baby, as presented. (*Confidential Enclosure*)

Performance Contract "Hello My Baby"
Approved
Vote: 7-0-0

Motion: Deb Thompson

Second: Stuart Deets

Vote: 7-0-0

K. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Michnuk, Nadine, Certified School Nurse for North Brandywine Middle School. Letter Dated: 11/9/2017. Reason: Personal. Effective: 1/8/2018.
- 2) Rogowski, Jessica, Teacher for Caln Elementary School. Letter Dated: 11/15/2017. Reason: Personal. Effective: 1/12/2018.
- 3) Shoher, Stacy, School Psychologist for South Brandywine Middle School. Letter Dated: 11/17/2017. Reason: Personal. Effective: 12/12/2017.

b. CATSS

- 1) DiGiacomo, Christine, 6.5 Hour Special Education One-on-One Aide for Rainbow Elementary School. Letter Dated: 11/3/2017. Reason: Personal. Effective: 11/13/2017.

c. EXTRA DUTY

- 1) Westmoreland, Willie, Assistant Tennis Coach for the Coatesville Area Senior High School. Letter Dated: 11/21/2017. Reason: Personal. Effective: 11/19/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Gordon, Horace, .25 Cyber Mathematics Teacher for Coatesville Area School District Cyber Academy. Posted: 8/31/2017. Salary: \$10,783.25 (pro-rated). Level: B. Step: 1. Temporary Employee Contract. Degree: BS—Secondary Education, East Carolina University. Certification: Mathematics 7-12. Effective: 11/20/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Benjamin, Lorraine, Principal's Secretary for Friendship Elementary School. Posted: 8/28/2017. Salary \$15.00/hour. Effective: 11/27/2017. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Brackin, Corey, Elementary Band Advisor for King's Highway Elementary School. Posted: 2/9/2016. Salary: \$1,896.25 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 2) Craig, Malcolm, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 3) D'Angelo, James, Mentor for Bernard Beegle, Mathematics Teacher for the Coatesville Area Intermediate High School. Posted: 8/8/2017. Salary \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 4) Eaton, Jennifer, Mentor for Gabriella Toth, Mathematics Teacher for the Coatesville Area Senior High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 5) Kriston, Breanna, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 6) McGaughey, Carolyn, Head Lacrosse Coach for the Coatesville Area Senior High School. Posted: 8/24/2017. Salary: \$4,054.88. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 7) McIlhenny, Melissa, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 8) Mendenhall, William, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 9) Parker, Tracey, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 10) Scangarella, Craig, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 11) Sullivan, Kinsey, Elementary Orchestra Advisor for King's Highway Elementary School. Posted: 8/31/2017. Salary: \$925 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Taylor, Chamise, Principal for Scott Middle School. Effective: 11/14/2017—1/2/2018.

b. CATA

- 1) Dantzler, Sheena, Teacher for the Coatesville Area Intermediate High School. Effective: 10/23/2017—11/3/2017.
- 2) Gilbert, Gail, Teacher for Coatesville Area Senior High School. Effective: 11/8/2017—12/21/2017.
- 3) Kontopodias, Kaitlyn, Teacher for Coatesville Area Intermediate High School. Effective: 10/6/2017—11/29/2017.
- 4) Vollmer, Shirl, Teacher for North Brandywine Middle School. Effective: 11/1/2017—12/1/2017.

4. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Holmes, Cassandra, move from 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School to the Coatesville Area Intermediate High School. Effective: 8/28/2017.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Stowell, Sandra, move from Special Education Teacher for the Coatesville Area Intermediate High School to the Concern Treatment Unit for Boys. Posted: 9/13/2017. Effective: TBD.

3. EDUCATION COMMITTEE (Deborah Thompson, Chair)

A. 2018 Ski Club Vermont Trip

RECOMMENDED MOTION: That the Board of School Directors approves the 2018 Ski Club trip to Vermont, as presented.

- B. Varsity Boys' Basketball Team – Sunday Game**
RECOMMENDED MOTION: That the Board of School Directors approves the participation in a regular season game on Sunday, as presented.
- C. Overnight PIAA State Championships/Overnight Out-of-State National Championships**
RECOMMENDED MOTION: That the Board of School Directors approves the overnight and out-of-state participation in wrestling, swimming and diving, girls' and boys' indoor and outdoor track and field, baseball and softball, as presented.
- D. Course Selection Handbooks - Grades 9-12**
RECOMMENDED MOTION: That the Board of School Directors approves the course selection handbooks for grades 9 through 12.
- E. Student Services – Chester County Intermediate Unit**
RECOMMENDED MOTION: That the Board of School Directors approves the Special Education Services with the Chester County Intermediate Unit, as presented.
- F. Valley Forge Educational Services Contract – Student 60000563**
RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor's Contract with Valley Forge Educational Services for student 60000563, as presented.
- G. Overnight / Out-of-State Varsity Wrestling Meet**
RECOMMENDED MOTION: That the Board of School Directors approves the request for an overnight / out-of-state wrestling meet, as presented.
- H. The Timothy School – Independent Contractor's Contract**
RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor's Contract with The Timothy School for the following students:
- | | | | | |
|----------|----------|----------|----------|----------|
| 10002887 | 10006642 | 10006765 | 10007861 | 10008080 |
| 10011163 | 10011233 | 10011675 | 10013478 | 10013900 |
- I. Confidential Release and Settlement Agreement – Student 10003431**
RECOMMENDED MOTION: That the Board of School Directors approves the Release and Settlement Agreement for student 10003431, as presented.
- J. Gospel Choir Sunday Performance at Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request from the Gospel Choir to perform at Scott Middle School on Sunday, December 3rd 2017 from 12:00-2:00 on behalf of Pastor Jonathan Rodriguez's Church.
- K. Student Adjudication - Student 11000650**
RECOMMENDED MOTION: That the Board of School Directors approves the adjudication for student 11000650, as presented.

Student Adjudication #11000650 Approved Vote: 6-1-0 Opposed: Siedenbuehl
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Motion: Deb Thompson

Second: Laurie Knecht

Vote: 6-1-0

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

A. **Y.M.C.A. Power Scholars Academy Camp – Reeceville Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$27,200 for use of Reeceville Elementary School from June 24, 2018 to August 17, 2018, as presented.

B. **CASD Organizational Chart**
RECOMMENDED MOTION: That the Board of School Directors approves the organizational chart.

C. **Closure of Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors proceed with the process of the closure of Friendship Elementary School, effective at the close of the 2017-2018 school year, as per the Master Facility Plan approved by the School Board on July 25, 2017.

Closure of Friendship E.S. Approved Vote: 7-0-0

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 7-0-0

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Elwood Dixon: Rebranding facts and figures.
- 2) Colleen Beckershoff: Expressed gratitude for Stuart Deets and Deborah Thompson's accomplishments while serving on the Board and for their support of the AFJROTC Program.
- 3) Laurie Shannon-Bailey: Expressed gratitude for Deborah Thompson's devotion and dedication to the Coatesville community.
- 4) Carolyn Miller: Pleased with Deborah Thompson's role on the Board; and concerned about the effect on a student without the support of a classroom aide.
- 5) William Shaw: Expressed appreciation for student recognition events and AP programs.

ADDITIONAL BOARD MEMBERS' REPORTS

Laurie Knecht read a quote out of the book entitled "*Strength to Love*" written by the Reverend Dr. Martin Luther King, Jr.

Deborah Thompson acknowledged a host of accomplishments made during her term on the Board.

Stuart Deets reviewed facts vs opinions regarding raises, working conditions and public comments, as he applauded Dr. Taschner and the teachers for doing an outstanding job with limited conditions.

Brenda Geist felt honored to serve on the CASB and to work with fellow Board Members. She expressed her appreciation for the superintendent and reminded everyone that change is difficult and education is difficult.

Ann Wuertz thanked the outgoing Board Members for their service and the work they've done on the School Board. She also offered well wishes to the four outgoing Board Members on behalf of Board President, Dean Snyder, who is out of town on business.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:16 p.m. on a motion by Ann Wuertz and seconded by Stuart Deets.

Respectfully submitted,
Karen Jackson, Recording Secretary

Karen M. Hall, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.